



# ANIMAL SHELTER ADVISORY BOARD

Prince Frederick, Maryland

## MEETING NOTICE

The Animal Shelter Advisory Board (ASAB) will conduct their open meeting on Wednesday, February 6, 2019, at 5:00 p.m., at The Linda L. Kelley Animal Shelter, 5055 Hallowing Point Road, and Prince Frederick, Maryland 20678.

*Reasonable accommodations will be provided for people with disabilities upon request prior to the day of the meeting.*

Members: Vicki Dopler, Chair  
Crystal Dowd  
Mary Beth Gates  
Nancy G. Ramsey, DVM

Dawn Shonkwiler  
Jonathan Stotler, DVM  
Sean Thompson, Vice-Chair

Staff: Jacqueline K. Vaughan, Director, Department of Public Safety  
Frances Rose, Executive Administrative Aide, Animal Shelter

## OPEN AGENDA

Call to Order

Pledge of Allegiance

### General Business & Administrative Matters

- Determination of Quorum
- Review and approval of November 7, 2018 minutes
- Review and approval of December 5, 2018 minutes
- Review and approve Open Agenda

### Old Business

1. Shelter progress update and discussion
2. Policy and procedure update and discussion
3. Status of staffing progress
4. Website and Social Media

### New Business

1. Introduction of newly hired Animal Shelter staff
2. Review of Resolution 03-18
3. Adoption Agency Assumption of Risk and Indemnity Agreement
4. Ethics Training Requirements for Board Members
5. Advisory Board Role and Responsibility

Public Comment

*There is a time limit of 5 minutes per speaker*

Announcements

The ASAB will hold regular meetings on a quarterly basis on the first Wednesday of the specified month; this regular schedule has also been duly advertised. Information and agendas for all meetings forward may be found on the ASAB webpage: <http://www.co.cal.md.us/index.aspx?nid=2089>

Recess, subject to Motion of Privilege for Closed Meeting:

*Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Adjournment