



Greg Kernan, Chair

## CALVERT COUNTY PLANNING COMMISSION

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### *Board of Commissioners*

Earl F. Hance  
Mike Hart  
Thomas E. Hutchins  
Kelly D. McConkey  
Steven R. Weems

### PLANNING COMMISSION REGULAR MEETING

Proposed Agenda – May 15, 2019 at 7:00 p.m.

Harriet E. Brown Community Center (HEBCC) - 901 Dares Beach Road, Prince Frederick

1. Meeting called to order.
2. Recognition of persons attending meeting.
3. Action on proposed agenda.
4. Approval of Minutes:
  - a) April 17, 2019 Regular Meeting
5. Town Center Architectural Approvals: None
6. Major Subdivisions for Final Approval: None
7. Applications for Site Plan Review: None
8. Major Subdivision Applications for Preliminary Approval: None
9. Items for Discussion/Action:
  - a) [Work Session regarding Adequate Public Facilities \(APF\) Regulations](#)  
Calvert County Public School Student Transfer Policy - Discussion regarding school capacity, transfer policy and impacts to enrollment. (Presentation by Board of Education Staff Members, Dr. Daniel Curry, Superintendent of Schools, Kim Roof, Director of Student Services, and Shuchita Warner, Director of School Construction)  
(Staff: Jenny Plummer-Welker, AICP, Long Range Planner/P&Z)  
[Policy Statement #3925](#)    [Administrative Procedures for Policy #3925](#)    [Slide Presentation](#)
  - b) 2019 Annual Meeting (Staff: Carolyn Sunderland, AICP, Planning Commission Administrator/P&Z)
    - 1) [2018 Development Review Annual Report - Review of Past Accomplishments](#)
    - 2) Review of Operating Documents ([By-Laws](#))    [Rules of Proc](#)    [Rules of Proc-Contested Cases](#)
    - 3) Election of Officers

10. Items of Interest: (for information purposes/no action proposed)
- a) [Calvert County Transportation Plan Update](#)
  - b) Calvert County Comprehensive Plan Update - Board of County Commissioners Public Hearing, April 30, 2019, and Board of County Commissioners Work Session, May 14, 2019
  - c) [Site Plan Application List](#) for Upcoming Planning Commission Review
  - d) [Major Subdivision Proposed List](#) for Upcoming Review
  - e) Traffic Impact Analysis ([Calvert Hills](#), [Chick-fil-A](#), [Prince Frederick Apartments](#))  
(Clerk Note: Follow-up from the April 17, 2019 Planning Commission Regular Meeting)
11. Adjourn.

FOOTNOTES:

- 1. Public comments during Planning Commission Work Sessions are at the discretion of the Chairperson.
  - 2. There will be a five minute break at 9:00 p.m.
  - 3. A decision will be made at 10:30 p.m. whether to continue the meeting or reschedule.
  - 4. Accommodations for persons with disabilities will be made with reasonable notice.
  - 5. The Planning Commission operates under Roberts Rules.
- cc: Board of County Commissioners; County Administrator; Deputy County Administrator; Mark Willis, Director of Planning & Zoning; Jennifer Moreland, Director of Community Resources; Jacqueline Vaughan, Director of Public Safety and Services; Rai Sharma, Director of Public Works; Linda Vassallo, Director of Communications & Media Relations; Kelly Robertson-Slagle, Director of Economic Development; Shannon Nazzal, Director of Parks & Recreation