



**CALVERT COUNTY
DEPARTMENT OF PARKS AND RECREATION**

Courthouse, 175 Main Street
Prince Frederick, Maryland 20678
410-535-1600 • 301-855-1243 • Ext. 2234
www.co.cal.md.us

Board of Commissioners
Mike Hart
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Steven R. Weems

Shannon Nazzal, Director

**Calvert County Parks and Recreation
MINUTES OF PARKS & RECREATION ADVISORY BOARD**

January 9, 2019

| MEMBERS PRESENT : | MEMBERS ABSENT: | STAFF PRESENT: | PUBLIC PRESENT: |
|--------------------------|------------------------|-----------------------|------------------------|
| Inez Claggett | Brian Raines | Shannon Nazzal | N/A |
| Greg Kernan | Thomas Powers | Nola Formy-Duval | |
| Elyse King | Stephen Jones | | |
| Bernadette Hager | | | |
| Jim Sullivan | | | |
| Jacob Miller | | | |
| Beverly Izzi | | | |
| Earl Hance | | | |

CALL MEETING TO ORDER: The meeting was called to order at 5:30 p.m. at the Edward T. Hall Aquatic Center.

GENERAL BUSINESS AND ADMINISTRATIVE MATTERS:

AGENDA APPROVAL: The agenda was reviewed. Mr. Kernan moved to approve the agenda and Ms. Hager seconded the motion. Unanimously approved.

MINUTES APPROVAL: The December 2018 meeting minutes were reviewed. Ms. Hager moved to approve the minutes and Mr. Sullivan seconded the motion. Unanimously approved.

OLD BUSINESS:

No old business.

NEW BUSINESS:

Election of Officers

Ms. Claggett opened the floor for nominations for Chair. Ms. Hager nominated Mr. Brian Raines as Chair. Mr. Sullivan seconded the nomination. No other nominations were presented. Unanimously approved.

Ms. Claggett opened the floor for nominations for Vice Chair. Ms. Hager nominated Ms. Inez Claggett as Vice Chair. Mr. Sullivan seconded the nomination. No other nominations were presented. Unanimously approved.

Meeting Calendar

Ms. Claggett opened the floor for alternative dates for the monthly Parks and Recreation Advisory Board (PRAB) meetings. After member discussion, regular monthly meetings will continue on the second Wednesday of each month until further notice.

Sustainable Communities Designation Renewal

Ms. Nazzal presented the PRAB information on the Sustainable Communities Designation Renewal. The sustainable Communities Act establishes framework for revitalization to existing communities. Ms. Nazzal

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asked the PRAB for input or inquiries regarding the application. The renewal application is an interdepartmental collaborative effort. Ms. Nazzal stated the document will be reviewed and the Department of Planning and Zoning then it will be presented to the BOCC for approval in February.

Public Comment

No public comment noted.

Ongoing Business

Staff Reports

The Staff Reports were distributed via email for review. Ms. Nazzal highlighted that swim lessons for the Winter Session opened in December and there were close to 300 patrons enrolled by Christmas. Glow basketball at the Northeast Community Center is a new program and has a high attendance for teens. The Seasonal Camping lottery for Breezy Point Beach and Campground will take place in mid-January. The Concession Manager, Mr. Ryan Coker, has been hired and is reviewing current practices and developing a plan to increase revenue and reduce food waste. Ms. Izzi suggested a representative from each Division attend a monthly meeting so the PRAB members can become familiar with them and the duties of that Division.

Park Projects Update

Ms. Nazzal informed the PRAB that the irrigation at Solomons Town Center Park is underway, the trenches have been dug and pending weather should be completed by spring. The Solomons boat ramp work is continuing, the piles have been installed and tested and completion is expected in mid-March. The kayak launch and fishing pier remain open during construction. The floating dock at Lower Marlboro Wharf is completed. The Grant application for Breezy Point Beach restoration has been completed, when approved, it will provide funding for beach restoration as well as fencing and groins. Commissioner Hance inquired about the ten sites lost due to current erosion, will we be able to get them back. Ms. Nazzal stated it depends on the restoration as well as the ebb and flow and the restoration of the jetties. If the sites are able to be restored the ten campers would have first choice at returning to their previous sites. Commissioner Hance inquired what will happen if the beach keeps eroding. Ms. Nazzal stated the repairs to the groins will help alleviate or slow down the erosion process but there is a constant gain and loss of sand due to nature. Ms. Izzi requested an updated draft of the Capital Improvements Project budget be forwarded to the PRAB.

BOCC Agenda Items

Budget Adjustment for Breezy Point Beach and Campground beach restoration planning, 1/15/19

Breezy Point Beach and Campground Logo, 1/29/19

Preliminary application for Commission for Accreditation of Park and Recreation Agencies (CAPRA), 1/29/19

Work session for Revenue/Fees Manual, TBD

Announcements

No announcements.

Recess, Subject to Motion of Privilege for Closed Meeting

No (0) item(s) to discuss §3-305(b) (1) Personnel matters

ADJOURNMENT

A motion to adjourn the meeting was made by Ms. King and Ms. Hager seconded the motion. Approved by acclimation. The February meeting will take place on February 13, 2019.