



CALVERT COUNTY PLANNING COMMISSION

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Greg Kernan
Chair

Planning Commission (PC) Regular Meeting - Summary of Actions January 16, 2019 - Harriet E. Brown Community Center (HEBCC)

(SD Card – Track One/Videotape via Communications & Media Relations)

1. Mr. Kernan called the meeting to order at 7:00 p.m. (*Chair does not vote unless otherwise noted.)
2. Attendance: Planning Commission Members - Greg Kernan, Steve Jones, Carolyn McHugh, Rob Reed, Dr. Holler and John Toohey. Ms. Buehler* did not attend. Legal Counsel: John Mattingly. Planning & Zoning (P&Z) Staff: Carolyn Sunderland, Mark Willis, Britany Waddell, Jenny Plummer-Welker, Rachel O'Shea and Becky Parkinson. Department of Finance & Budget (F&B): Veronica Atkinson, Capital Projects Analyst, Tim Hayden, Director, and LaShon Bethea, Deputy Director.
3. January 16, 2019 Planning Commission Regular Meeting Agenda.
One change: Item 9b, replace "FY2019-2024" with "FY2020-2025".
Motion by Mr. Toohey, seconded by Ms. McHugh, to approve the revised agenda with the change in dates noted above. Motion carried 5-0-2*.
- (01:40)*
4. Approval of Minutes/Summary of Actions:
 - a) November 14, 2018 Regular Meeting (*deferred from December 19, 2018*). There was one question-and-answer about logistics and procedure for the sidewalk bond. There were no changes to the November 14, 2018 Minutes.
Motion by Ms. McHugh, seconded by Mr. Jones, to accept the November 14, 2018 Regular Meeting Minutes as presented. Motion carried 5-0-2*.
 - (02:50)*
b) December 19, 2018 Regular Meeting. There were no changes to the December 19, 2018 Minutes.
Motion by Mr. Jones, seconded by Ms. McHugh, to approve the December 19, 2018 Regular Meeting Minutes as presented. Motion carried 5-0-2*.
5. Town Center Architectural Approvals: None
6. Major Subdivisions for Final Approval: None
- (Track Two)*
7. Applications for Site Plan Review:
 - a) SPR-2018-284, Dominion Maintenance Facility & Parking Garage (*Fast Track*)
Ms. O'Shea summarized the staff report previously submitted to the Planning Commission.
(06:30) There was a brief discussion about the landscaping/foundation plantings. Mr. Joe Kadjeski, Collinson, Oliff & Associates, explained the area layout. Ms. Sunderland commented *(10:19)*
Motion by Ms. McHugh, seconded by Mr. Jones, to approve SPR-2018-284, Dominion Maintenance Facility & Parking Garage with the conditions listed in the staff report. Motion carried 5-0-2*.
- (Track Three)*
8. Major Subdivision Applications for Preliminary Review: None
9. Items for Discussion/Action:
 - a) Presentation on Sustainable Communities Application for Redesignation
Ms. Plummer-Welker summarized the staff report previously submitted to the Planning Commission noting one of the pre-requisites for being a sustainable community is that it is an existing Priority Funding Area (PFA). This subject will come before the Board of County Commissioners in February 2019 for application approval. *(05:15)*
There was explanation about financing programs, tax credits, and incentives. *(Clerk note: for presentation only/no action taken.)*

(Track Four)

- b) Planning Commission Review of Proposed FY2020-2025, Capital Improvements Plan (CIP)
Ms. Plummer-Welker summarized the staff report previously submitted to the Planning Commission (03:17)
Ms. Atkinson explained the CIP timeline involved. (04:44) Ms. Atkinson answered Mr. Kernan's request for an update on Ward Farm Park. (Clerk Note: As referenced in the staff report, Land Use Article §3-205 was distributed to the Planning Commission before the meeting began, and is attached hereto.)
Motion by Mr. Toohey, seconded by Ms. McHugh, the Planning Commission finds the FY2020-2025 CIP is consistent with the Calvert County Comprehensive Plan, and any applicable Town Center master plans and recommends approval. Motion carried 5-0-2*.


(Track Five)

10. Items of Interest:
- a) Calvert County Comprehensive Plan Update - Ms. Plummer-Welker briefly summarized the staff report noting that the date of February 26, 2019 has been polled for a quorum, with a snow date of March 5, 2019. No action was taken by the Planning Commission.
 - c) Site Plan Application list - No discussion/for information only.
 - d) Major Subdivision Proposed List - No discussion/for information only.

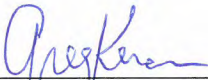
(01:25)

Motion by Ms. McHugh, seconded by Mr. Jones, to adjourn the January 16, 2019 Planning Commission Regular Meeting. Motion carried 5-0-2*.

11. Meeting adjourned at 7:31 p.m.



Carolyn V. Sunderland, AICP
Planning Commission Administrator



Greg Kernan, Chairman
Planning Commission