



## CALVERT COUNTY PLANNING COMMISSION

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Greg Kernan  
Chair

### Planning Commission (PC) Regular Meeting - Summary of Actions February 27, 2019 - Harriet E. Brown Community Center (HEBCC) (rescheduled from February 20, 2019 due to inclement weather)

*(SD Card/Videotape via Communications & Media Relations)*

1. Mr. Kernan called the meeting to order at 7:00 p.m. (\*Chair does not vote unless otherwise noted.)
2. Attendance: Planning Commission Members - Greg Kernan, Carolyn McHugh, Maria Buehler, Rob Reed, Dr. Holler and John Toohey. Steve Jones did not attend. Legal Counsel: John Mattingly, Office of County Attorney, Planning & Zoning (P&Z) Staff: Carolyn Sunderland, Mark Willis, Mary Beth Cook, Jenny Plummer-Welker, Rachel O'Shea, Tamara Blake-Wallace, Christine Finamore, and Maureen Frederick served as Clerk.
3. February 20, 2019 Planning Commission Regular Meeting Agenda. This meeting date was changed to February 27, 2019 due to inclement weather. Ms. Sunderland noted the correct date will need to be reflected on the agenda letterhead. **Motion by Mr. Toohey, seconded by Ms. McHugh, to accept the agenda as written with the change in date. Motion carried 5-0-2\*.**

*(23:10)*

4. Approval of Minutes/Summary of Actions:
  - a) January 20, 2019 Regular Meeting  
**Motion by Ms. McHugh, seconded by Mr. Toohey, to accept the January 20, 2019 Regular Meeting Minutes as presented. Motion carried 5-0-2\*.**

5. Town Center Architectural Approvals: None
6. Major Subdivisions for Final Approval: None
7. Applications for Site Plan Review: None
8. Major Subdivision Applications for Preliminary Review: None

*(02:08)*

9. Items for Discussion/Action:
  - a) Proposed Zoning Text Amendment #19-01, To allow the sale of Recreational Vehicles in the Light Industrial (I-1) Zoning District. Ms. Cook summarized the staff report previously submitted to the Planning Commission noting that the text amendment is a draft. *(04:38)* The definition of "recreational vehicle" and adding the definition of "all-terrain vehicle" were discussed. *(07:49)*  
**Motion by Mr. Toohey, seconded by Ms. Hugh, to direct staff to forward Proposed Text Amendment #19-01 to agencies for comment, with the inclusion of the two changes/additions. Motion carried 5-0-2\*.**

*(08:17)*

- b) Proposed Zoning Text Amendment #19-02, Revision to the Sign Regulations to correct an error in Numbering. Ms. Cook summarized the staff report previously submitted to the Planning Commission noting the completion of an interpretation.  
**Motion by Ms. McHugh, seconded by Mr. Toohey, to direct staff to send Proposed Text Amendment #19-02 to agencies for comment. Motion carried 5-0-2\*.**

*(12:04)*

- c) Calvert County Transportation Plan Update (for information only/no action taken)  
Ms. Blake-Wallace summarized the staff report previously submitted to the Planning Commission noting three upcoming public workshops (two in the spring and one in the summer of 2019). She will return to the Planning Commission with an update after the first workshop.

(15:20)

- d) Category 1 Site Plans – Request to delegate authority from the Planning Commission to the Planning Commission Administrator/Secretary for one year extensions of Category I Site Plans.  
Ms. Sunderland summarized the staff report previously submitted to the Planning Commission explaining Category I Site Plans and the advantages of this request. (20:20) Staff workloads were discussed. Mr. Mattingly noted that the Calvert County Zoning Ordinance presently allows for this authorization to occur.

(22:50)

**Motion by Ms. McHugh, seconded by Mr. Toohey, to approve the request recommended by staff.**  
**Motion carried 5-0-2\*.** (Clerk Note: This approval grants the Planning Commission Administrator/Secretary authority to extend one-year extensions to Category 1 Site Plan applications currently under agency review, in accordance with CCZO, Section 4-2.04.A.1.a. and e.

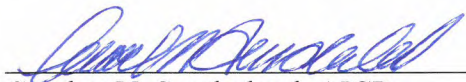
10. Items of Interest:

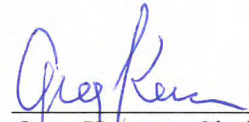
- a) Calvert County Comprehensive Plan Update - Mr. Willis noted that this subject will come before the Planning Commission at their March 20, 2019 Regular meeting. (Clerk Note: Reference Public Hearing held on Tuesday, February 26, 2019).
- c) Site Plan Application list - No discussion/for information only. No discussion.
- d) Major Subdivision Proposed List - No discussion/for information only. No discussion.

(24:43)

**Motion by Mr. Toohey, seconded by Ms. McHugh, to adjourn the February 27, 2019 Planning Commission Regular Meeting. Motion carried 5-0-2\*.**

11. Meeting adjourned at 7:30 p.m.

  
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Carolyn V. Sunderland, AICP  
Planning Commission Administrator

  
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Greg Kernan, Chairman  
Planning Commission