



V. Wilson Freeland, Director
Karyn Molines, Division Chief

CALVERT COUNTY
DEPARTMENT OF GENERAL SERVICES
NATURAL RESOURCES DIVISION

Courthouse, 175 Main Street
Prince Frederick, Maryland 20678
410-535-5327
CypressSwamp@co.cal.md.us

Board of Commissioners
Mike Hart
Tom Hejl
Pat Nutter
Evan K. Slaughenhaupt Jr.
Steven R. Weems

Guidelines for Hiding a Cache

1. You must receive approval from the Calvert County Natural Resources Division prior to placing a cache. To obtain approval, submit the Cache Approval Form to the office. In most cases, you will be advised of a decision within 5 business days.
2. In cases where a cache is not approved, the Division may recommend changes to cache placement. Most parks limit the number of caches, so check geocaching.com for existing caches.
3. Think SAFETY when hiding the cache.
4. A transparent container is required. DO NOT use PVC pipe, ammo cans or other military-looking container that may cause alarm to park visitors.
5. Clearly mark the container with appropriate identification, such as Geocaching.com and the name of the cache. Place a stash note inside explaining the sport to any visitors who may discover the cache.
6. Caches must be placed along existing trails, although DO NOT place your cache in plain view. Attempt to conceal the cache to minimize the chances that a non-participant will spot it. You can hide that cache off the beaten path by a few yards.
7. DO NOT dig any holes or disturb the surrounding environments.
8. DO NOT attach caches to live trees or structures of any kind.
9. As a cache owner, you must abide by park hours, fees and all other rules and regulations. Any information posted about the cache must contain information on park hours, fees and rules. Information on the different parks can be found on:
<http://www.co.cal.md.us/NaturalResources>
10. After cache is approved, please notify the office when the cache is placed, and if it is removed.



**CALVERT COUNTY
DEPARTMENT OF GENERAL SERVICES
NATURAL RESOURCES DIVISION**

Courthouse, 175 Main Street
Prince Frederick, Maryland 20678
410-535-5327

Board of Commissioners
Mike Hart
Tom Hejl
Pat Nutter
Evan K. Slaughenhaupt Jr.
Steven R. Weems

V. Wilson Freeland, Director
Karyn Molines, Division Chief

Cache Request Form

Please complete this form and return to the address above.

Name of Person Hiding Cache _____ Geocaching User Name _____

Daytime Phone _____ Weekend Phone _____

Email _____

Name of Cache _____

If approved, the cache will be advertised on www.geocaching.com Other (describe) _____

In which Park would the cache be located?

Battle Creek Cypress Swamp
2880 Grays Road
Prince Frederick, MD 20678

Kings Landing Park
3255 Kings Landing Road
Huntingtown, MD 20639

Ward Farm Recreation and Nature Park
10455 Ward Road
Dunkirk, MD 20754

Biscoe Gray Heritage Farm
2695 Grays Road
Prince Frederick, MD 20678

Hughes Tree Farm
1320 Clay Hammond Road
Prince Frederick, MD 20678

Other Park (describe)

Flag Ponds Nature Park
1525 Flag Ponds Parkway
Lusby, MD 20678

Hutchins Pond
8409 Mt. Harmony Lane
Owings, MD 20736

What Kind of Cache?

Traditional EarthCache Multi-Cache Letterbox hybrid Puzzle

Description of Container _____

Explanation or purpose of the cache _____

Coordinates of Location Lat: _____ Long: _____

For multi-cache or puzzles, provide coordinates of each location

Describe the specific location of the cache (include additional sheet or a map if necessary) _____

Office Use Only: Date Received: _____ Approved: Date: _____ By: _____

Comments _____