



REQUEST TO PLACE A SIGN AT A DISTRICT PARK ENTRANCE



Name of Organization: _____

Daytime Contact Number: _____ Contact Person: _____

Mailing Address: _____

Email: _____

Date of Event: _____ Name and type of event being promoted (please describe):

Dates of Requested Posting: _____ thru (14 days max from the first date): _____

Sign Size 4' x 8': _____ Proof of non-profit status: _____ Attached _____ On file

Park(s) Requested:

Dunkirk District Park: _____, Hallowing Point Park: _____, Cove Point Park: _____

I attest that I have read and understand the regulations regarding the placement of signage at the entrance to DDP____, HPP____, CPP____. I understand that I am responsible for the erection and removal of the sign on the approved dates. Further, I understand that failure to remove the sign as stipulated in the regulations will result in my organization being prohibited from placing signs at the park for a period of 18 months.

Signature

Date Submitted

For office use only

_____ Approved _____ Denied Reason for Denial: _____

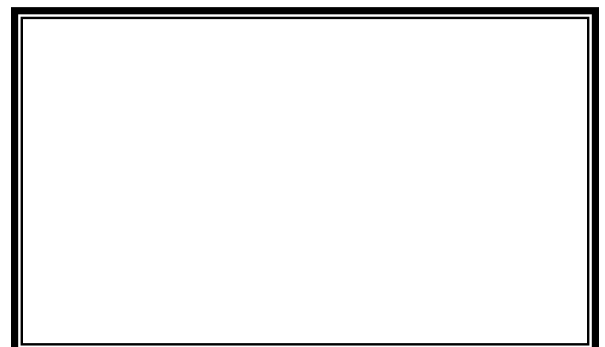
Park: _____ Sign#: _____ Park: _____ Sign#: _____ Park: _____ Sign#: _____

Date sign to be erected: _____ End date: _____

Date sign to be removed: _____

Shannon Q. Nazzal
Director

Date





RULES REGULATING SIGNAGE AT THE DISTRICT PARK ENTRANCE

- 1) Only Calvert County based non-profit agencies are permitted to post signs. Proof of non-profit status is required.
- 2) The permanent placement of signs is prohibited.
- 3) Posting of approved signage is limited to 14 days.
- 4) Signage must be removed by the organization within 24 hours after the event or 24 hours after the approved end date.
- 5) Signs that are not removed by the deadline will be removed by park staff and disposed of. That organization will forfeit its privilege of posting signs for a period of 18 months.
- 6) Organizations wishing to post signs must submit a completed request form to Parks and Recreation. Mailing Address: Calvert County Parks & Recreation, 175 Main Street, Prince Frederick, MD 20678. Fax number: 410-535-2233. Forms may be obtained by calling the Parks and Recreation Main office at 410-535-1600 ext. 2225. Forms will also be available for pickup at the main office, community centers, or may be obtained online at www.co.cal.md.us. (look for the Parks section under the Parks and Recreation home page.)
- 7) Placement of signs may not be scheduled earlier than 3 months before the date of the event.
- 8) Size of signs: Only 4' X 8' signs are permitted.
- 9) Number of signs: There is a limit of five (5) 4' X 8' signs.
- 10) Placement of signs: The 4' X 8' signs must be placed on one of the five sign frames that are provided on site.
- 11) Approved signs will be issued a sticker that must be displayed on the front of the sign.
- 12) Signage that displays alcohol or tobacco branding is prohibited.

Approved 09/11/2007
Board of County Commissioners