






**PLANNING COMMISSION  
MEMORANDUM**

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**TO:** Planning Commission Members  
**VIA:** William R. Pittman, Jr., Acting Planning Commission Administrator   
Carolyn V. Sunderland, Acting Planning Commission Secretary   
**FROM:** Bobbie Hutchison, Planner   
**DATE:** June 23, 2010 Regular Meeting  
**SUBJECT:** Expirations of Site Plans and Subdivisions

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Background

In September 2009 the Planning Commission delegated the authority to approve one-year extensions of Site Plan and Subdivision approvals to the Planning Commission Administrator.

Subsequently in December 2009, in response to the enactment of Maryland Senate Bill 958, the County Attorney wrote, "Chapter 334 (11-202.C) *The running of the period of approval for any permit issued by a county or municipality shall be tolled beginning on January 1, 2008, and ending on June 30, 2010.* This means that for all permits and approvals in effect as of January 1, 2008, any ticking clock counting down that permit's validity is stopped as of January 1. It does not begin to tick again until June 30, 2010. For permits and approvals issued after January 1, 2008, the clock does not begin until July 1, 2010."

Recommendation

Staff recommends that the one-year extension policy be discontinued, and that eligible applications receive an adjusted expiration date, in accordance with Maryland Senate Bill 958.

Recommended Procedure: Following a request from the applicant or agent, the Planning Commission Administrator/Secretary will issue a formal letter which will establish the project's eligibility and adjusted expiration date, regarding Site Plan and Subdivision approvals, only.

WRP/CVS/blh

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