

**2011 PRELIMINARY SITE PLAN REVIEW PROCESS
(Revised May 6, 2011)**

Submittal (Before 2:00 PM) ⁱ	Dist Plan To Agencies (Before TEG)	TEG Accepts Package (TEG)	TEG provide comments (Day after PC)	TEG/Applicant Review (TEG AM)	Planner sends Comments ⁱⁱ (Fri after TEG)	Consultant Revisions ⁱⁱⁱ	Distribute to Agency	Agency Comments (TEG)	Agenda Meeting (PC staff)	PC Packages (mailed one week and one day before PC Meeting)	Planning Commission Meeting Date (3 rd Wed/Mo excluding Dec)
20-21 Jan 2011	24 Jan 2011	26 Jan 2011	17 Feb 2011	23 Feb 2011	25 Feb 2011	04 Mar 2011	07 Mar 2011	23 Mar 2011	01 Apr 2011	12 Apr 2011	20 Apr 2011
17-18 Feb 2011	18 Feb 2011	23 Feb 2011	17 Mar 2011	23 Mar 2011	25 Mar 2011	01 Apr 2011	04 Apr 2011	27 Apr 2011	06 May 2011	10 May 2011	18 May 2011
17-18 Mar 2011	21 Mar 2011	23 Mar 2011	21 Apr 2011	27 Apr 2011	29 Apr 2011	06 May 2011	09 May 2011	25 May 2011	03 Jun 2011	07 Jun 2011	15 Jun 2011
18-19 Apr 2011	20 Apr 2011	27 Apr 2011	19 May 2011	25 May 2011	27 May 2011	03 Jun 2011	06 Jun 2011	22 Jun 2011	08 Jul 2011	12 Jul 2011	20 Jul 2011
16-17 May 2011	18 May 2011	25 May 2011	16 June 2011	22 Jun 2011	24 Jun 2011	01 Jul 2011	01 Jul 2011	27 Jul 2011	05 Aug 2011	09 Aug 2011	17 Aug 2011
13-14 Jun 2011	15 Jun 2011	22 Jun 2011	21 July 2011	27 Jul 2011	29 Jul 2011	05 Aug 2011	08 Aug 2011	24 Aug 2011	09 Sep 2011	13 Sep 2011	21 Sep 2011
18-19 Jul 2011	20 Jul 2011	27 Jul 2011	18 Aug 2011	24 Aug 2011	26 Aug 2011	02 Sep 2011	02 Sep 2011	28 Sep 2011	07 Oct 2011	11 Oct 2011	19 Oct 2011
15-16 Aug 2011	17 Aug 2011	24 Aug 2011	22 Sep 2011	28 Sep 2011	30 Sep 2011	07 Oct 2011	07 Oct 2011	26 Oct 2011	04 Nov 2011	08 Nov 2011	16 Nov 2011
19-20 Sep 2011	21 Sep 2011	28 Sep 2011	20 Oct 2011	26 Oct 2011	28 Oct 2011	04 Nov 2011	07 Nov 2011	23 Nov 2011	02 Dec 2011	06 Dec 2011	14 Dec 2011
17-18 Oct 2011	19 Oct 2011	26 Oct 2011	17 Nov 2011	23 Nov 2011	23 Nov 2011	02 Dec 2011	05 Dec 2011	21 Dec 2011	06 Jan 2012	10 Jan 2012	18 Jan 2012
14-15 Nov 2011	16 Nov 2011	23 Nov 2011	15 Dec 2011	21 Dec 2011	23 Dec 2011	06 Jan 2012	09 Jan 2012	25 Jan 2012	03 Feb 2012	07 Feb 2012	15 Feb 2012
12-13 Dec 2011	14 Dec 2011	21 Dec 2011	19 Jan 2012	25 Jan 2012	27 Jan 2012	03 Feb 2012	06 Feb 2012	22 Feb 2012	09 Mar 2012	13 Mar 2012	21 Mar 2012
17-18 Jan 2012	19 Jan 2012	25 Jan 2012	16 Feb 2012	22 Feb 2012	24 Feb 2012	02 Mar 2012	05 Mar 2012	28 Mar 2012	06 Apr 2012	10 Apr 2012	18 Apr 2012

ⁱ **SUBMITTAL DAY and Consultant Revisions:** All submittals for site plans and subdivision shall be made to the Planning & Zoning Counter no later than 2:00 PM. All incomplete applications will be rejected and returned to the applications. Checks will not be processed until after acceptance.

ⁱⁱ **CATEGORY II PLANS:** The PCA will issue review comments or approval letter. Appeals to Planning Commission may continue to follow schedule. Comments shall be available after 3:30 PM or the next day prior to 10:30.

ⁱⁱⁱ **All Revised Plans, arguments, calculations and other documents to be considered by the Planning Commission or staff MUST be submitted by Consultant Revision Date or it will not be considered by the Planning Commission in its deliberations.**

^{iv} **REDESIGN:** Plans which contain significant redesign may automatically be moved to the subsequent TEG meeting after submittal and a new fee required.

For additional explanation of the process, please review memo dated December 30, 2010

Revisions: Revision date to be considered at the Planning Commission Meeting date consistent with that line on the schedule. Late submittals will be scheduled with the corresponding Planning Commission Meeting.

(Dates may be subject to change.)

Filepath: T/PC/Processes/SitePlanReviewProcess