



CALVERT COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

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News Release

FOR IMMEDIATE RELEASE

Date: | June 18, 2008
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Small Business Development Center Offering Workshop on Legal and Financial Issues

PRINCE FREDERICK, Md. – June 18, 2008 – The Southern Region Small Business Development Center (SBDC) will offer a workshop on the legal and financial issues of operating a small business on June 25 and July 2, 2008, 5:00 – 7:30 p.m. at the College of Southern Maryland, Prince Frederick campus. The cost for the workshop is \$60.00.

Entitled “Legal and Records Management,” the workshop will be held over two evenings; the first night, an accountant will discuss tax and finance issues and at the next meeting, a lawyer will cover legal issues.

Attendees will also have an opportunity to ask specific questions and get expert, dependable advice on the spot. Some topics to be covered include:

Finance/Tax

- Understanding basic financial statements
- Accounting documents and terminology
- Tax strategies to support profit development
- Payroll and sales tax and other applicable business taxes

Legal

- Various forms of business organization
- Pros and cons of legal entities (LLC, corporation, sole proprietorship, etc.) and which is best
- How to limit liability exposure
- Human resources, hiring and termination

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For registration information, contact the SBDC main office in La Plata, Md., at 301-934-7583, e-mail Bill Hitte at billh@csm.edu or visit online at www.sbdchelp.com.

The SBDC offers confidential, no-cost counseling and low-cost business training and resources to new ventures and existing businesses throughout Maryland.

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