

**NOTE: APPLICATION MUST BE SUBMITTED PRIOR TO THE START OF WORK**

**CALVERT COUNTY  
HISTORIC DISTRICT COMMISSION  
APPLICATION FOR HISTORIC PRESERVATION TAX CREDIT**

(NOTE: Approval of a Work Permit **DOES NOT** constitute approval of a tax credit application.)

.....  
**OFFICE USE ONLY**

Historic Site Number: \_\_\_\_\_ Tax Credit Number: \_\_\_\_\_  
Historic Site Name: \_\_\_\_\_ HAWP Number: \_\_\_\_\_  
Filing Date: \_\_\_\_\_ HDC Meeting Date: \_\_\_\_\_  
.....

**APPLICANT(S):**

**PRINTED NAME(s):** \_\_\_\_\_

(If Contractor, MHIC Number): \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_

**PROPERTY OWNER(S):**

**PRINTED NAME(s):** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_

**PROPERTY ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Tax Map No. \_\_\_\_\_ Parcel No. \_\_\_\_\_ Lot No. \_\_\_\_\_ Tax ID No. \_\_\_\_\_)

**REGARDING WORK TO BE PERFORMED**

1. I/WE contacted Inspection and Permits. A Calvert County Building Permit: (\_\_\_ is \_\_\_ is not) required. (If required, Building Permit Application No is: \_\_\_\_\_.)
2. This application for a Tax Credit (\_\_\_ is \_\_\_ is not) being submitted prior to the start of work. (If work started, explain why: \_\_\_\_\_)
3. Photographs of existing conditions are (\_\_\_ attached \_\_\_ not attached). No. of Photos: \_\_\_\_\_
4. Estimated cost proposal detailing each item of work to be performed (\_\_\_ is \_\_\_ is not) attached. (If Contractor proposal attached, go to page 3. If proposal not attached, complete Page 2.)

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**PROPOSAL**

INCLUDE A BRIEF DESCRIPTION AND COST FOR EACH IMPROVEMENT INCLUDED IN THIS  
TAX CREDIT APPLICATION  
OR ATTACH CONTRACTOR'S PROPOSAL  
(USE ADDITIONAL SHEETS IF NECESSARY AND ATTACH PHOTOS.)

<b><u>ITEM</u></b>	<b><u>DESCRIPTION OF WORK TO BE DONE</u></b>	<b><u>ESTIMATED COST</u></b>
1.	_____ _____ _____ _____	\$ _____
2.	_____ _____ _____ _____	\$ _____
3.	_____ _____ _____ _____	\$ _____
4.	_____ _____ _____ _____	\$ _____
5.	_____ _____ _____ _____	\$ _____
<b>TOTAL ESTIMATED COST OF IMPROVEMENTS</b>		<b>\$ _____</b>

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I/WE understand that approval of this application is a preliminary determination that the work described in this application is eligible for a tax credit. The application will not be recommended to the County Commissioners for final approval until all work is completed and receipts for actual expenditures have been submitted to, reviewed, and approved by the Historic District Commission. I also understand that the work must be in conformity with building permit requirements as stipulated by Inspections and Permits and the Historic District Commission.

I/WE further understand that this tax credit, if approved, applies to Calvert County real estate taxes only, commencing with the County tax year immediately subsequent to the year in which the improvement work, as set forth herein, is completed, and that any unused portion of the tax credit may be carried forward to subsequent tax years, not to exceed four (4) subsequent tax years.

**I/WE HEREBY DECLARE AND AFFIRM** under penalties of perjury that the facts and matters contained in the application are true and correct to the best of my/our knowledge.

\_\_\_\_\_  
**APPLICANT'S PRINTED NAME                      APPLICANT'S SIGNATURE                      DATE**

\_\_\_\_\_  
**APPLICANT'S PRINTED NAME                      APPLICANT'S SIGNATURE                      DATE**

**APPROVAL**

The above application (\_\_\_\_ was \_\_\_\_ was not) **APPROVED** at the HDC meeting held on \_\_\_\_\_, 20\_\_\_\_, subject to the following:

- 1.
- 2.

**HISTORIC DISTRICT COMMISSION OF CALVERT COUNTY**

**BY** \_\_\_\_\_  
**CHAIRPERSON'S SIGNATURE                      DATE**