

**CALVERT MARINE MUSEUM
BOARD OF GOVERNORS
Wednesday, May 1, 2019**

The regular meeting of the Calvert Marine Museum Board of Governors was held on Wednesday, May 1, 2019 in the Harms Gallery, CMM Exhibition Building.

PRESENT: Stephen Clagett, Jack Fringer, Amy Lorenzini, Joanna Yakaitis, Capt. Christopher Cox, Claude Dickinson, Marianne Harms, Mark MacDougall, Don McDougall, Scott Sanders, Dr. John Weigel

ABSENT: Mike Hart, Charles Jackson, Dixie Miller, Robert Pfeiffer, Frank Taylor, Roxie Welch

STAFF: Sherrod Sturrock, Jeff Murray, Vanessa Gill, Kathleen Porecki

Mr. Clagett called the meeting to order at 3:05 p.m.

APPROVAL OF MINUTES

Mr. Clagett asked for a motion to approve the minutes of the last meeting. **Ms. Yakaitis made a motion, seconded by Mr. Fringer and carried to approve the Board of Governors Minutes of January 23, 2019.**

INTRODUCTIONS

Mr. Clagett introduced Capt. Christopher Cox and welcomed him to the board.

DIRECTOR'S REPORT – Sherrod Sturrock

The museum was closed from January 1 – March 10, 2019. Even with losing 10 days, we had 5,268 happy guests come through the doors in March. Despite losing 10 days and two weekends in March, Museum Store sales are only behind \$2,000, compared to March last year. The two weeks we have been open, sales are 59% higher than the same period last March.

Staff Updates

The BOCC did not give approval for the director of education position. We hired three new education interpreters and one resigned.

Physical Plant

The Administration roof project is complete. Phase II is done. The ribbon cutting is scheduled for May 14 at 3:30. The Drum Point Lighthouse roof project is now under contract. We are in the process of bidding design services for the Drum Point Lighthouse bulkhead.

Funding for Site Master Plan

The state bond bill has been approved. The commissioners are supportive of the matching funding in the CIP for design and infrastructure of the Paleo Center – the first part of Phase I.

BOG FINANCIAL REPORTS – Sherrod Sturrock

Covered during the Calvert Marine Museum Society Board of Director’s Meeting.

Approve FY20 BOG Budget

The Budget & Finance Committee put forward a motion to present the FY20 CMM BOG Operating Budget as proposed to the full Board of Directors and recommend approval.

Ms. Yakaitis made a motion, seconded by Mr. McDougall and carried to approve the FY20 CMM BOG Operating Budget as presented to the Budget & Finance Committee.

CIP Work Session scheduled for Monday, April 29

Mr. Murray attended the session. The commissioners wanted a six-year review of the improvement plan. They approved funding for the Drum Point Lighthouse bulkhead replacement and design for the Paleo Center.

BOG COMMITTEE REPORTS

Governmental Relations – Sherrod Sturrock

Ms. Harms will send a letter of thanks to Senators Miller, Bailey, Delegates Jerry Clark, and Brian Crosby for supporting the bond bill. We will invite them for a *Tennison* cruise and private tour. Mr. Fringer will replace Randy Barrett as committee chair.

Volunteers – Sherrod Sturrock for Bob Pfeiffer

The Volunteer Council awarded seven scholarships to students who volunteer in the museum. Mr. Pfeiffer proposed an idea of the board being more involved with the process. He will talk to the Volunteer Council before making a proposal.

OLD BUSINESS

Phase II Update – Jeff Murray

Phase II is complete. The board will tour the new Education Center after the meeting.

Ethics Requirement – Sherrod Sturrock

Ethics Training is a state mandated requirement. The Ethics Committee will come to the museum and do a training for board members after the October 23 board meeting, from 5 – 6 p.m. If you miss the meeting, you will have to make it up. Ms. Porecki will let you know what other dates are available.

NEW BUSINESS

Naming request for Benning Education Center pending.

The Board of County Commissioners will decide on May 14 if they approve the name. If approved, they will announce the name at the ribbon cutting ceremony the same day. The Bennings will attend.

Ribbon Cutting scheduled for May 14 at 3:30 p.m.

The Education Center dedication will be in the Harms Gallery, followed by the ribbon cutting in front of the elevator. Education staff will be upstairs to talk with guests about the new space.

Status of Transition Plan

The Board of County Commissioners will interview Jeff Murray for the museum director position on May 14. If approved, we will advertise for the deputy director position.

With no further business of the Board of Governors, Ms. Yakaitis made a motion, seconded by Mr. Dickinson and carried to adjourn the meeting at 3:42 p.m.